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EXPLORERS' EDGE PRODUCT DEVELOPMENT INITIATIVE
FINAL REPORT FORM

Submit this form — PLUS all supporting material — within two months following the completion of the project for which the Explorers' Edge Product Development Initiative grant was awarded. Please type or print clearly. Add additional pages if space is insufficient.

ORGANIZATION OR GROUP

Organization Name:

Address:

Town:

Postal Code:

Contact Person:

Telephone: Day:

Evening:

E-mail:

Website:

PROJECT DATA

Name/Title:

Start Date:

Completion Date:

Location of Project (by municipality/municipalities):

OTHER FUNDING/ASSISTANCE PARTNERS

List any partners who helped to support this project, other than Explorers' Edge.

Four horizontal lines for listing funding/assistance partners.

RECOGNITION OF EXPLORERS' EDGE: Please outline your recognition of Explorers' Edge. Attach copies of news articles, printed materials, or photographs noting our support.

USE OF FUNDING: Please outline how the Explorers' Edge Product Development Initiative funding was spent.

PROJECT EVALUATION

PROJECT OUTCOME: Outline the overall degree of success in achieving the project's objectives.

YOUTH ENTREPRENEURSHIP/VOLUNTEERISM/PARTNERSHIPS: Outline the benefits to these sectors by the project (*where appropriate*).

ECONOMIC IMPACT: With reference to the application submitted for the project, provide an evaluation of its economic impact: job creation, visitors attracted, revenue generation, and other criteria.

Name of Organization: _____ Project Name: _____

April 9, 2012

PROJECT FINANCIAL REPORT

*Complete the following Expenses, Revenue, and Summary charts.
Copies of all invoices relating to the Explorers' Edge Product Development Initiative contribution must be included.*

PROJECT EXPENSES

Description of Project Costs	Amount
Total Project Expenses	<u>Transfer to summary</u>

PROJECT REVENUE

Sources of Funding	Total Amount
Explorers' Edge Product Development Initiative Funding	
Government Funding	
Federal	
Provincial	
District	
Municipal	
In-kind Donations	
Donated Labour <i>(In-kind volunteer labour is to be valued at a rate of \$12.00 per hour)</i>	
Donated Materials	
Fundraising	
Debentures, loans, mortgages	
Other Sources (please specify below) <i>(e.g.: Foundations, corporate sponsorship, partners, donations, etc.)</i>	
1.	
2.	
3.	
Total Project Revenue	<u><i>Transfer to summary</i></u>

PROJECT FINANCIAL SUMMARY

Note: the Project Expenses and Project Revenue must be in balance.

Total Project Expenses	Total Project Revenue
\$	\$

Name of Organization: _____ Project Name: _____

April 9, 2012

