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**Explorers' Edge Board of Directors Meeting Minutes
Thursday July 8, 2021
Webinar**

Present: Michael Simonett, Don MacKay, Angela Pollak, Scott Doughty, Andrew Rusynyk, Gail Burrows

Resource: Laura Ross

Regrets: Darren Smith, Dave Anderson, Mike Strong, Christine McRae Luckasavitch, Hilary Chambers

Staff: James Murphy

Welcome

Call to Order and Chair Remarks: Chair Michael Simonett called the meeting to order at 10:00 am.

Conflict of Interest: n/a

Approval of Agenda – July 8, 2021

Motion: Don MacKay

Seconded: Angela Pollak

Discussion: N/A

Carried.

Approval of Minutes – June 9, 2021

Motion: Hilary Chambers

Seconded: Don MacKay

Discussion: N/A

Carried.

ED murphy provided the board with a recap on the electronic motions that were circulated earlier in the week.

Motion to approve the Audited Financial Statements for the year ended March 31, 2021.

Motion: Hilary Chambers

Second: Don MacKay

Discussion: no electronic discussion

Carried: via electronic vote

Motion to accept the nomination of Don Mackay as Treasure to the executive committee of Regional Tourism Organization 12 / Explorers' Edge.

Motion: Angela Pollak
Second: Hillary Chambers
Discussion: no electronic discussion
Carried: via electronic vote

Murphy briefly discussed the Regional Tourism Summit with the board. One board member queried the lateness of the audit and not having it completed on time for the AGM. ED Murphy noted that a delay was incurred because of the necessary documents being delivered to the auditor. This in addition to a delay in the execution of the actual audit. Murphy noted, the delays were associated with the ongoing pandemic and that every effort was made to ensure delivery on time, unfortunately this was not the case. Murphy acknowledged that the AGM portion of the summit was light compared to previous years as there was no governance, election of board, bylaw updates coupled with no audit presentation.

Additional information as an outcome to the summit was shared with the board regarding attendance, social media feedback and general accolades. Directors noted that the summit was informative and congratulated the team for a job well done.

Governance was briefly discussed and the process to review the RTO policies and procedure manual. It was noted that the board would have online access to provide feedback, flagging areas that need to be addressed. The governance discussion also touched on board training and inclusion of such training at the next planning session which will be tentatively held fall 2021.

Meeting went in camera at 10:15am.

Motion to Adjourn

Motion: Hillary Chambers
Discussion: n/a
Carried

Good morning Oliver Cabell

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